

INDEPENDENT STUDY FORM AA/09/9.03

In very unusual cases, a student may be allowed to complete a regular course on an independent study basis. To be taken on an Independent Study basis, a course must not be normally taught during the semester. Independent study must cover the normal syllabus of the course and must include at least eight one-hour sessions with the lecturer, a mid-term and or final examination. Permission to undertake an independent study may be granted by the Campus Director after the student submits an application, with the recommendation of the faculty supervisor and the Head of the Department. Independent study is chargeable in the same way as all other courses. The Independent study must be completed within four months from the time the student registers for it.

STUDENT NAME			
STUDENT NUMBER		TELEPHONE NUMBER(S)	
PROGRAM OF STUDY			
COURSE CODE/TITLE			
SEMESTER <i>(Please tick where appropriate)</i>	<input type="radio"/> FALL 200....	<input type="radio"/> SPRING 200....	<input type="radio"/> SUMMER 200....
FACULTY MEMBER NAME			
HEAD OF DEPARTMENT NAME			
REASON FOR REQUESTING AN INDEPENDENT STUDY			
RECOMMENDED BY THE FACULTY MEMBER			
Faculty Member Signature		Date	
		YES <input type="radio"/> NO <input type="radio"/>	
If <u>not</u> recommended state the reason:			
RECOMMENDED BY THE HEAD OF DEPARTMENT			
Head of Department Signature		Date	
		YES <input type="radio"/> NO <input type="radio"/>	
If <u>not</u> recommended state the reason:			
RECOMMENDED BY THE ACADEMIC AFFAIRS DEPARTMENT			
Academic Affairs Signature		Date	
		YES <input type="radio"/> NO <input type="radio"/>	
If <u>not</u> recommended state the reason:			
APPROVED BY THE CAMPUS DIRECTOR			
Campus Director Signature		Date	
		YES <input type="radio"/> NO <input type="radio"/>	
If <u>not</u> approved state the reason:			